



MEMORANDUM

To: Superintendents
LAS Links English Proficiency Assessment Administrators

From: Dr. Michele Walker, Director
Office of Student Assessment

Lauren Harvey, Coordinator of English Language Learning & Migrant Education
Division of Differentiated Learners

Date: January 4, 2010

RE: LAS Links English Proficiency Assessment Pretest Workshops

As required by the No Child Left Behind Act, the annual LAS Links English proficiency assessment will be administered in Spring 2010 to all limited English proficient (LEP) students. The LAS Links English proficiency assessment measures annual growth in the English language domains of listening, speaking, reading, writing, and comprehension. This statewide administration must include all LEP students in grades K-12 (*as well as any students that scored an Overall Level 5 on LAS Links for the first time in Spring 2009*). Students scoring fluent (Level 5) on the LAS Links Placement Test in Fall 2009 need not be included in the Spring 2010 administration.

In preparation for the Spring 2010 test administration, the following schedule of train-the-trainer pretest workshops has been developed:

Tuesday, January 12	
9:00-11:00 AM EST Spring 2010 LAS Links Pretest Workshop Grades K-5 Offered via WebEx	1:00-3:00 PM EST Spring 2010 LAS Links Pretest Workshop Grades 6-12 Offered via WebEx
Wednesday, January 13	
9:00-11:00 AM EST Spring 2010 LAS Links Pretest Workshop Grades 6-12 Offered via WebEx	1:00-3:00 PM EST Spring 2010 LAS Links Pretest Workshop Grades K-5 Offered via WebEx
Friday, January 15	
9:00 AM-12:00 PM EST Spring 2010 LAS Links Pretest Workshop All Grades Warren Township Community and Education Center 975 N Post Rd Indianapolis, IN 46219 317-869-4300	

The workshop will cover test design and format, test administration guidelines, scoring the Speaking domain, and procedures for receiving and returning test materials. Participation in the workshop is recommended for

staff needing a refresher and for new staff responsible for administering LAS Links. Workshop registration for each site is required. To register for a workshop, visit <http://www.surveymonkey.com/s/XG3WJFH>.

For questions about implementation or training, please contact the Office of English Language Learning & Migrant Education at 317-232-0555 or 800-382-9962.